



Hemp Flower Scales for Retailers

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RESOURCES

Wis. Admin. Code ATPC 90
https://docs.legis.wisconsin.gov/code/admin_code/atcp/090/90.pdf

Wis. Admin. Code ATPC 91
https://docs.legis.wisconsin.gov/code/admin_code/atcp/090/91.pdf

Basics of Tare fact sheet
<https://datcp.wi.gov/Documents/BasicsTareFAQ.pdf>

Hemp Flower and CBD Products Method of Sale and Labeling fact sheet
<https://datcp.wi.gov/Documents/HempCBDMethodofSaleFactSheet.pdf>

Selling Hemp Flower from Bulk fact sheet
<https://datcp.wi.gov/Documents/HempBulkFactSheet.pdf>

Hemp Flower Scales for Packagers fact sheet
<https://datcp.wi.gov/Documents/HempScalesPackagerFactSheet.pdf>

Retailers that weigh product at the time of sale to the customer are required by state law to use a legal-for-trade, NTEP-approved scale. This requirement includes the sale of hemp flower. Below are steps to help you select the right scale for your business.

Step 1: Obtain a legal-for-trade, suitable scale

- DATCP strongly encourages that scales and balances be purchased from a [Wisconsin licensed service company](#). A licensed service company will help you find a suitable, legal-for-trade scale and will calibrate and install the unit.
- If you chose to purchase a scale from an alternative source, you must:
 - Determine the weight range that you will be typically using for the scale. This weight range will determine the scale division size. (A scale division is the smallest increment displayed by a scale.)

If your typical weighing range is...	...select a scale with a division size of:
0 – 10 grams (g)	0.01 g
10 – 100 g	0.1 g
100 – 1,000 g	1 g

- If your business is selling product in 1g, 3.5g, or 7g increments, you will need a scale with a division size of 0.01 g.
- Scales are required to have a division size “d” or a verification scale division “e” (if “e” is larger than “d”) of no greater than the listed maximum increment.
- Determine the maximum capacity that you will need for the scale.
- Ensure the scale you are purchasing is National Type Evaluation Program (NTEP) approved. All approved NTEP scales come with a Certificate of Conformance (CoC) number. You can search by CoC # to verify that the scale is NTEP approved here: https://www.ncwm.net/ntep/cert_search

Step 2: Set up your scale

- The scale must be calibrated by a Wisconsin licensed service company prior to use. If a scale is relocated from another physical address, it must be recalibrated prior to use.
- The scale must be placed on a solid surface, leveled, and be in plain sight of consumers.
- The scale must be installed and operated according to manufacturer instructions and Wisconsin law.

Step 3: License your scale (if required)

- Some Wisconsin municipalities operate their own weights and measures program and may require an annual scale license, test, and/or fee. For the specific requirements in your area, contact your local weights and measures program: <http://wiwma.org/weights-measures-directory/>